Adding a Content Type

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Goal

Add and configure a new content type Vendor.

Prerequisite knowledge

Concept: Content Entities and Fields

Site prerequisites

You need to have a plan in place for your content structure. See Planning your Content Structure.

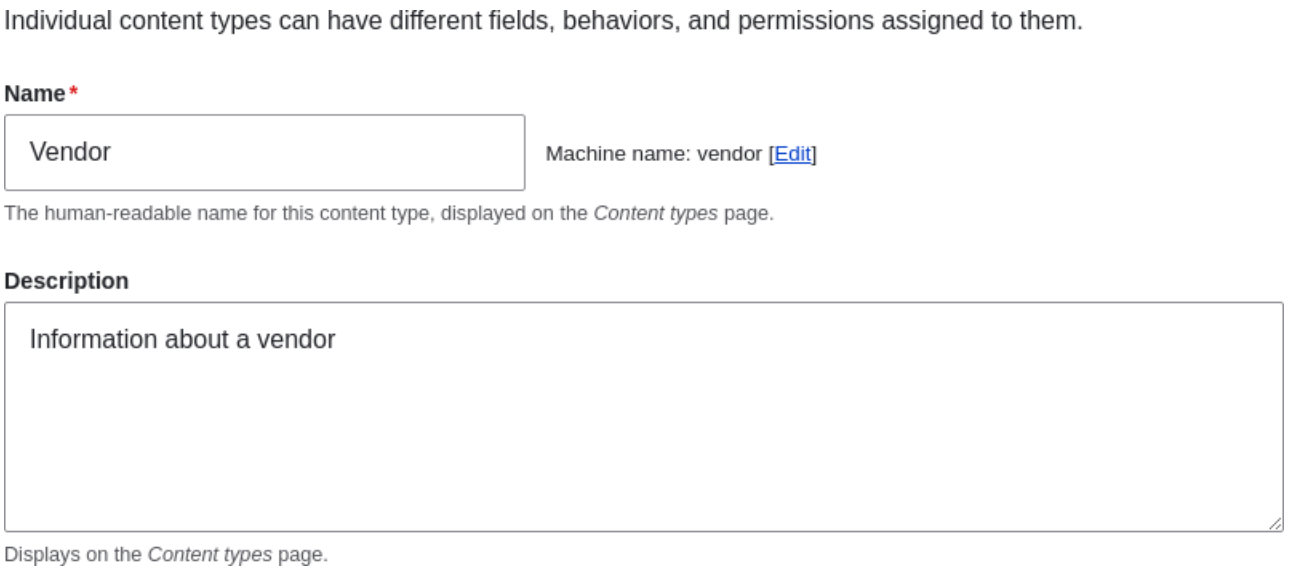
Steps

1. In the *Manage* administrative menu, navigate to *Structure* > *Content types* (*admin/structure/types*). The *Content types* page appears showing all the available types of content. Note that the names and descriptions of the content types that were provided by

your installation profile are shown in English on this page; see Concept: User Interface, Configuration, and Content translation for an explanation.

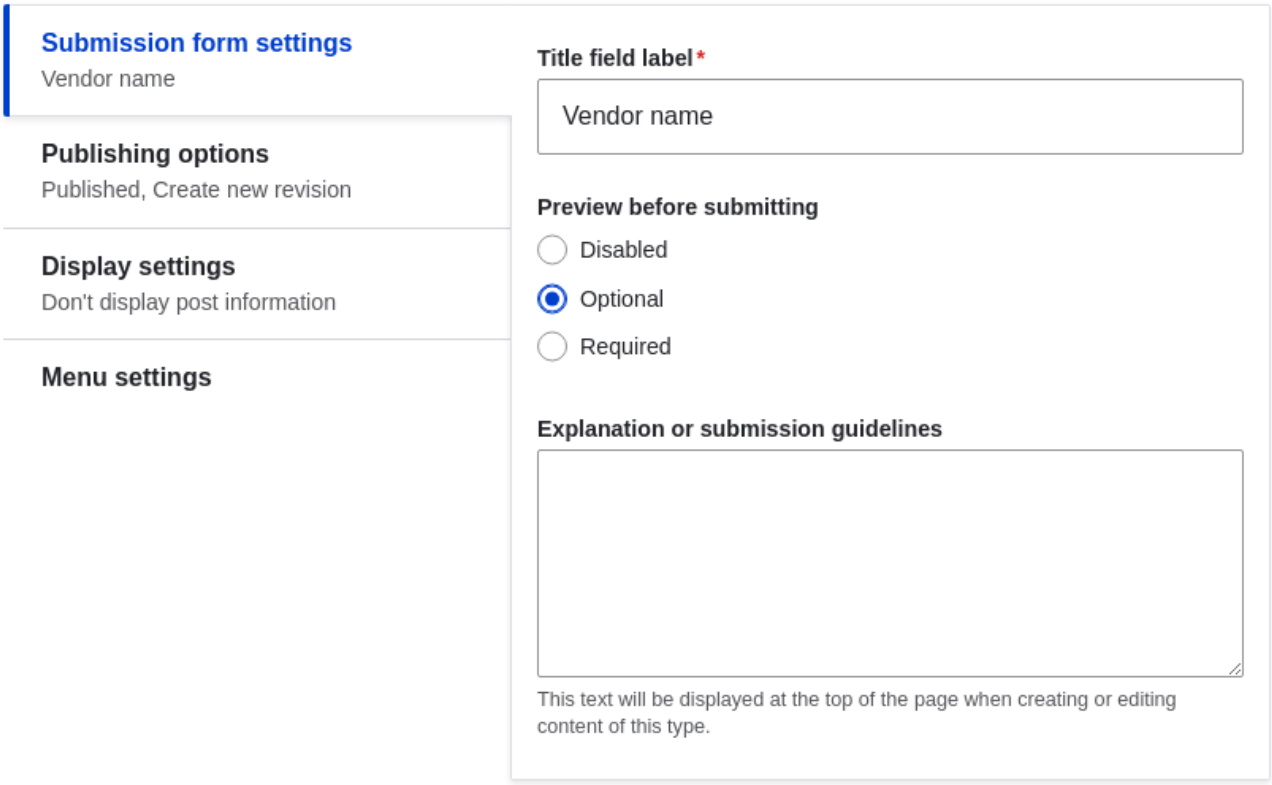
2. Click *Add content type*. The *Add content type* page appears. Fill in the fields as shown below.

Field name	Explanation	Example value
Name	Name of the content type	Vendor
Description	Explain the use of the content type	Information about a vendor



3. Under *Submission form settings*, configure the form that is used for creating and editing content of this type. Fill in the fields as shown below.

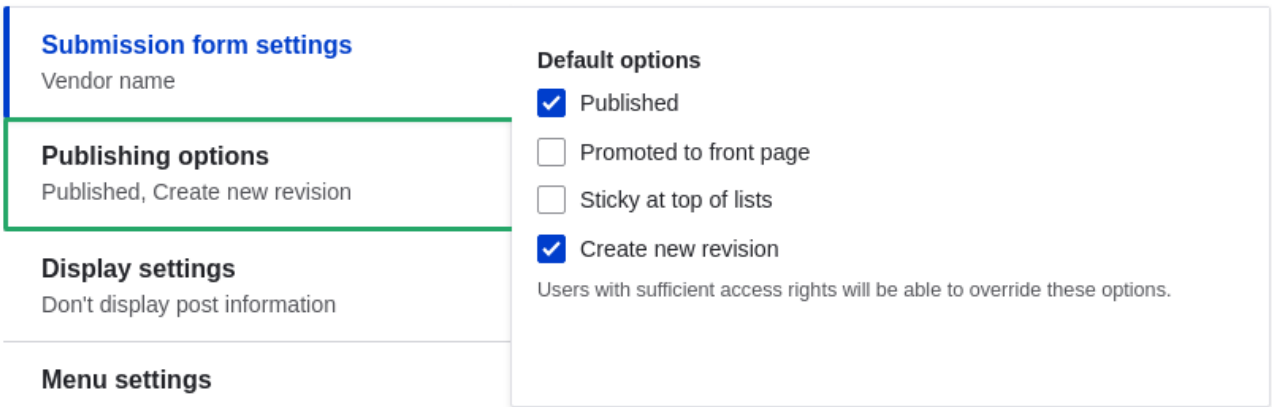
Field name	Explanation	Example value
Title field label	Label of the Title field that is shown when editing or creating content of this type.	Vendor name
Preview before submitting	Option to choose whether you should preview the content before submitting.	Optional
Explanation or submission guidelines	Instructions for creating or editing content.	(Leave blank)



4. Under *Publishing options*, decide on default options for new content of this type. Fill in the fields as shown below.

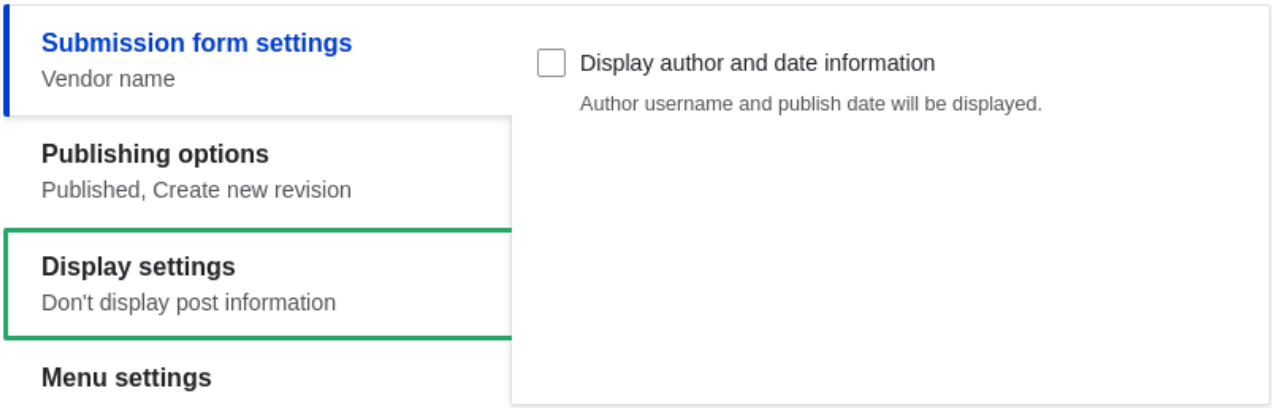
Field name	Explanation	Example value
Published	Make the content item published by default.	Checked
Promoted to front page	In a default website, this setting can be used to show content on the homepage.	Unchecked
Sticky at top of lists	In a default website, this setting can be used to keep content on top of a list.	Unchecked
Create new revision	Create a new revision each time the vendor is being edited.	Checked

Changing these settings does not affect the content items that have already been created.



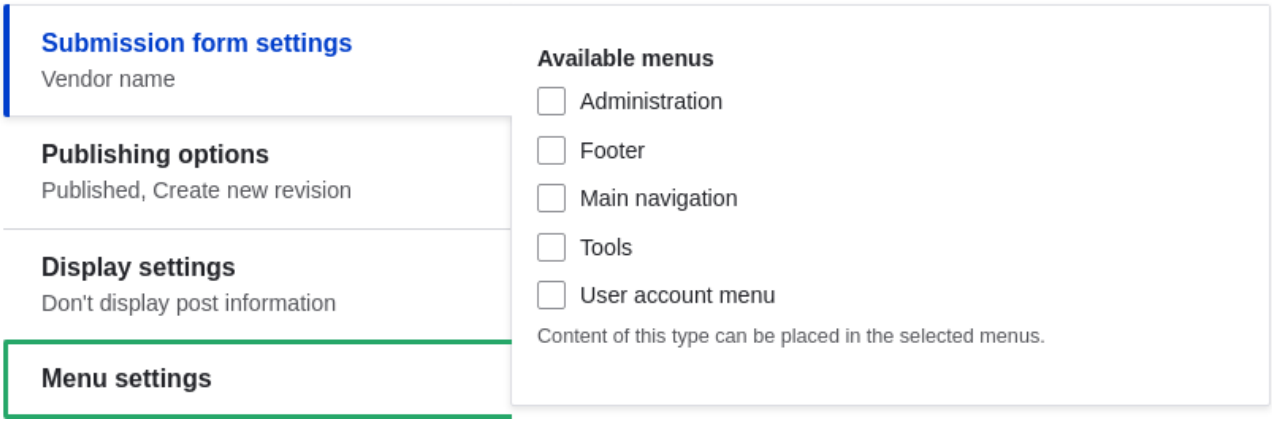
5. Under *Display settings*, decide if the author and publication date will be visible in the content item. Fill in the fields as shown below.

Field name	Explanation	Example value
Display author and date information	Display the author username and publication date on each vendor page.	Unchecked

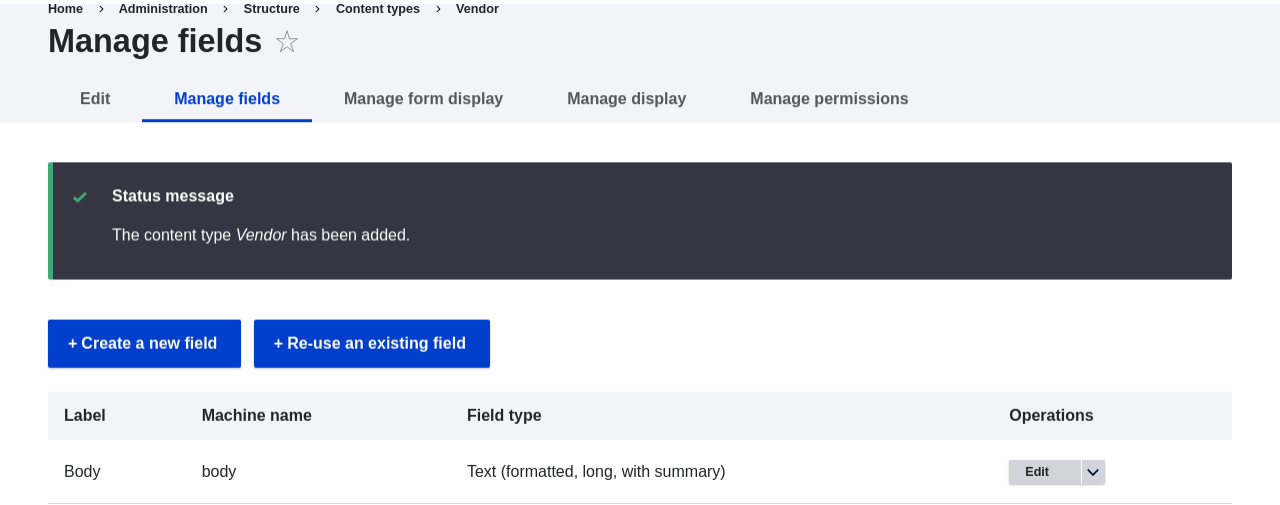


6. Under *Menu settings*, fill in the fields as shown below.

Field name	Explanation	Example value
Available menus	Menus that this type of content can be added to. Vendors do not need to appear in menus, so uncheck all menu options.	Unchecked



7. Click *Save and manage fields* to save the content type. The *Manage fields* page appears that allows you to add fields to the content type. See Adding Basic Fields to a Content Type



8. Follow the same steps to create a content type for recipes. Example values for the fields in the forms, where they are different from the steps above:

Field name	Example value
Name	Recipe
Description	A recipe submitted by a vendor
Submission form settings - Title	Recipe name

Expand your understanding

- Adding Basic Fields to a Content Type
- Install and configure the contributed Pathauto module so that content items get automatically generated URLs/path aliases. See Concept: Paths, Aliases, and URLs for more on URLs within your site, Finding Modules for instructions on finding contributed modules, and Downloading and Installing a Module from *Drupal.org* for instructions on downloading and installing contributed modules.

Videos

Adding a Content Type

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□ cocobook-sync □□□ 2026-10-28 16:14:58 UTC
□ cocobook-sync □□□ 2026-10-29 04:14:57 UTC