

Adding a Reference Field



- [Goal](#)
 - [Prerequisite knowledge](#)
 - [Site prerequisites](#)
 - [Steps](#)
 - [Videos](#)
-

Goal

Add a reference field so that recipes can be linked to the vendor that has submitted it.

Prerequisite knowledge

- [Adding Basic Fields to a Content Type](#)
- [Concept: Reference Fields](#)
- [Adding a Content Type](#)

Site prerequisites

The Recipe and Vendor content types must exist. See [Adding a Content Type](#).

Steps

1. In the *Manage* administrative menu, navigate to *Structure > Content types* (*admin/structure/types*). Then click *Manage fields* in the dropdown button for the Recipe

content type. The *Manage fields* page appears.

2. Click *Create a new field*. The *Add field* page appears. Choose the *Reference* field type from the *Choose a field type* options. Click *Continue*. The *Add field* page appears with a form to configure the field label.

[Home](#) > [Administration](#) > [Structure](#) > [Content types](#) > [Recipe](#) > [Manage fields](#)

Add field

Choose a type of field *

Plain text
Text field that does not support markup.

Formatted text
Text field with markup support and optional editor.

Number
Field to store number. I.e. id, price, or quantity.

Reference
Field to reference other content.

File upload
Field to upload any type of files.

Selection list
Field to select from predefined options.

Date and time
Field to store date and time values.

Boolean
Field to store a true or false value.

Comments
This field manages configuration and presentation of comments on an entity.

Email
Field to store an email address.

Link
Stores a URL string, optional varchar link text, and optional blob of attributes to assemble a link.

[Continue](#)

3. Fill in the fields as shown below. Click *Save and continue*.

Field name	Explanation	Value
Label	The title you want to give the field	Submitted by
Choose an option below:	Type of content to reference	Content

Add field

Label***Machine-readable name***field_

A unique machine-readable name containing letters, numbers, and underscores.

Choose an option below***Content**

An entity field containing an entity reference.

**Taxonomy term**

An entity field containing an entity reference.

**User**

An entity field containing an entity reference.

**Other**

An entity field containing an entity reference.

[Continue](#)[Back](#)

4. The page Submitted by appears which lets you set the allowed number of values. Fill in the fields as shown below. Click *Save settings*.

Field name	Explanation	Value
Type of item to reference	Option to select the type of referenced entity	Content
Allowed number of values	Specify the count of values associated with the field	Limited, 1

Submitted by

[Edit](#)[Field settings](#)

These settings apply to the *Submitted by* field everywhere it is used. These settings impact the way that data is stored in the database and cannot be changed once data has been created.

Type of item to reference***Allowed number of values**[Save field settings](#)

5. The page *Submitted by settings for Recipe* appears which allows you to configure the field. Fill in the fields as shown below. Click *Save settings*.

Field name	Explanation	Value
Label	Title shown for this field on the page	Submitted by
Help text	Brief text aiding the person creating content	Choose the vendor that submitted this recipe
Required field	Whether a value has to be provided or not	Checked
Reference type > Reference method	Option to select reference method	Default
Reference type > Content type	Specify the content type	Vendor
Reference type > Sort by	Sorting field	Vendor name
Reference type > Sort direction	Sorting order	Ascending

Field Storage

These settings apply to the *Submitted by* field everywhere it is used. Some also impact the way that data is stored and cannot be changed once data has been created.

Type of item to reference*

Content

Allowed number of values

Limited

1

Help text

Choose the vendor that submitted this recipe

Instructions to present to the user below this field on the editing form.

Allowed HTML tags: <a> <big> <code> <i> <ins> <pre> <q> <small> <sub> <sup> <tt> <p>

This field supports tokens.

☒ Required field

^ Reference type

Reference method*

Default

☐ Create referenced entities if they don't already exist

Content type*

☐ Basic page

☐ Recipe

☒ Vendor

Sort by

- None -

☐ Set default value

Provide a pre-filled value for the editing form.

Save settings

 Delete

6. The Submitted by field has been added to the content type.

Manage fields ☆

- Edit
- Manage fields
- Manage form display
- Manage display
- Manage permissions

✓ Status message
Saved Submitted by configuration.

- + Create a new field
- + Re-use an existing field

Label	Machine name	Field type	Operations
Body	body	Text (formatted, long, with summary)	<div>Edit</div> <div>▼</div>
Ingredients	field_ingredients	Entity reference Reference type: Taxonomy term Vocabulary: Ingredients	<div>Edit</div> <div>▼</div>
Main image	field_main_image	Image	<div>Edit</div> <div>▼</div>
Submitted by	field_submitted_by	Entity reference Reference type: Content Content type: Vendor	<div>Edit</div> <div>▼</div>

Videos

Adding a Reference Field

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2026-10-28 16:15:08 UTC
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2026-10-29 04:14:57 UTC