

Page Templates



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Within BookStack you can mark a page as a template so that its content can easily be reused when editing and creating pages. This can be super useful when you need to create many pages following a similar format.

Creating a Page Template

A page template in BookStack is simply a normal page that has been marked as a template. Start by creating/editing the page you want to use as a template. Within the editor sidebar you should see a templates tab. Within this tab you should find a "Page is a template" checkbox. Simply check that option and save the page to make the page become a template. If you don't see that checkbox, you likely lack the "Manage page templates" role system permission.

The screenshot shows the BookStack user interface. At the top is a blue navigation bar with a search bar, 'Shelves', 'Books', 'Settings', and an 'Admin' dropdown. Below this is a light blue header bar with 'g Page', 'Set Changelog', and 'Save Page' buttons. The main editor area on the left has a toolbar with various icons for editing and a text area containing the text 'ed as a basis when editing other pages via the templates'. On the right is a sidebar with a 'Templates' tab selected. The sidebar contains a checkbox labeled 'Page is a template' which is checked. Below this is a search bar and a list of templates. The first template listed is 'Template Page', which was 'Updated 1 year ago'. There are up and down arrow icons next to the template name.

Note: Visibility of page templates are controlled via visibility of the page itself. If a user lacks permission to view the page marked as a template, it will not show as an available template for

them.

Using Page Templates

Page templates can be accessed when creating or editing a page. Within the editor sidebar you should see a templates tab. If you have templates available they will be listed in this area. A search bar will also show for easy searching of templates.

There are multiple ways to add a template into a page:

- Select the template box itself to replace the editor content with contents of the template.
- Select the up arrow of the template box to prepend its contents to the editor.
- Select the down arrow of the template box to append its contents to the editor.
- Drag the template box into the editor to insert its contents into the dragged location.

The screenshot shows the BookStack Demo interface. The top navigation bar includes the BookStack logo, a search bar, and links for Shelves, Books, Settings, and Admin. The main editor area displays a draft titled "My new event" with a rich text editor toolbar and a content area containing the text "Here are the details of the event:". A template box titled "Event Template" is visible in the editor, showing it was updated 7 seconds ago. On the right, the "Templates" sidebar is open, displaying a search bar and a list of templates, including the "Event Template" which was also updated 7 seconds ago. The sidebar also includes a checkbox labeled "Page is a template".

Keep in mind that using a template simply copies its content at time-of-use, it is not a "live" connection to the template page, and updating the template page won't affect pages that have previously used it as a template.

Default Page Templates

If you'd like to always start a new page with a specific template, this can be configured at a per-book level using the "Default Page Template" option when editing a book:

Cover image

Book Tags

Default Page Template

Assign a page template that will be used as the default content for all new pages in this book. Keep in mind this will only be used if the page creator has view access to those chosen template page.

#2427, Cat Record

Reset | Select

Cancel

Save Book

With this option set, the selected template will be used to pre-fill the contents of any new page created within that book. Like with other template usages, access to the template will be controlled by permissions. If a user creates a page with the book, but does not have access to view the template page, it will not be used to pre-fill the contents of the new page.

	#3	
cocobook-sync		2026-10-28 10:55:49 UTC
cocobook-sync		2026-10-29 03:58:08 UTC